

# Teacher Pages on the PISD Website

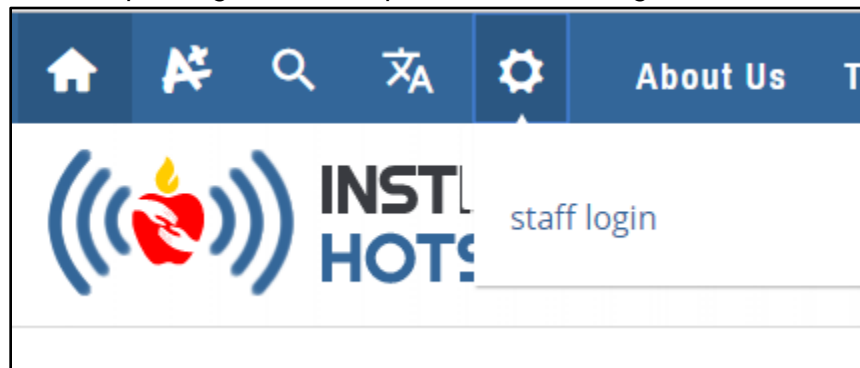


## Preview

- 1) Go to the Hotspot's page on teacher website training: [pisd.edu/teacher](http://pisd.edu/teacher)
- 2) Click on the page "About Me (Teacher page example)" to get familiar with the layout of the template.
- 3) Click on the page "More Examples Teacher Pages" to see real examples.
- 4) The page "Teacher Training Workbook" is a comprehensive training guide. (Not necessary for today).
- 5) Click on the page "**Teacher Page Setup**". We will come back to this page soon!

## Sign in

- 1) Open a new tab.
- 2) Click the User Options gear at the top and click Staff Login.

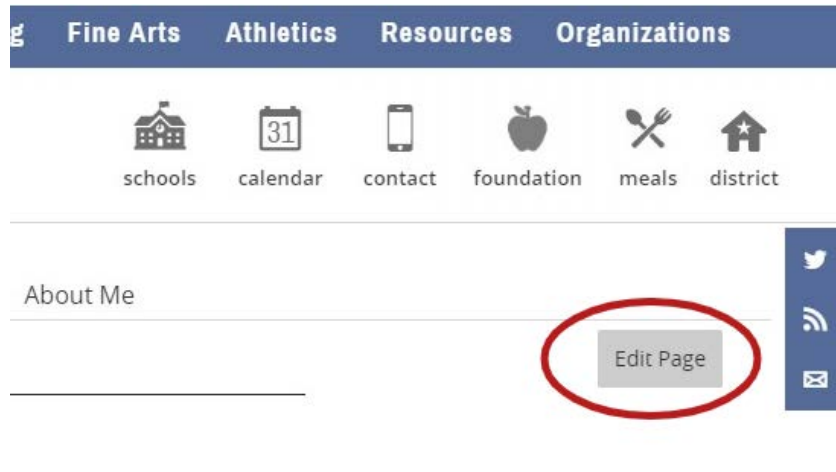


- 3) Enter your PISD username and password to sign in.

## Campus Staff Page

- 1) Browse to your school's staff page. Your staff page can be found by going to:  
**[pisd.edu/schoolname\\_sp](http://pisd.edu/schoolname_sp)**  
Example: [pisd.edu/pwsh\\_sp](http://pisd.edu/pwsh_sp)
- 2) Find your name and click on it. *If you don't see your name, let your instructor know and she will set you up.*

- 3) Click **“Edit Page”** on the right. (Edit Page will ONLY appear if you have signed into the website).



- 4) Open the tab to view the Teacher Page Setup page again.
- 5) Follow steps 1-7.
- 6) Your campus webmaster is responsible for activating the completed teacher pages.

## Need help?

Please contact your Digital Learning Team [pisd.edu/itcontact](http://pisd.edu/itcontact) or campus webmaster (typically your CTA) for help.